

## DELEGATION OF POWER

The Schedule Of Powers represents inter-alia delegation of powers to the General Managers as received from Railway Board. These powers are re delegated to the officers under his control in consultation with the Financial Adviser & Chief Accounts Officer (FA&CAO). The objectives of SOP are to detail the powers delegated to the Officers by the General Managers for quick decision making and decentralization.

The powers delegated are to be exercised only by the authority indicated and to the extent specified. The powers are subject to existing codal procedures, rules and other extant orders issued by Railway Board from time to time. The powers are also subject to availability of funds. No re-delegation is permissible unless specifically authorized by the General Managers.

**The delegation is grouped mainly under 3 headings:**

- a) PHODs / HODs
- b) DRM/ ADRM/ SAG Officers in field units.
- c) Divisional / Extra Divisional Officers and Officers in headquarters.

The SOP is divided into several parts, viz. relating to works matters, miscellaneous matters, Establishment matters, Commercial matters, Stores matters, Medical matters, etc.

There are certain powers, which cannot be re delegated even by the General Managers to the officers down the line. There is an attached annexure to the Schedule of Powers on every Railway which outlines the list of items requiring the personal approval / sanction of the General Manager. The General Manager's powers are termed as negative powers because the powers outline what the General Managers cannot do which implies the approval / previous Sanction of higher authority is necessary.

Details regarding SOP are popularly known as Model SOP which is circulated every year for smooth work of the Railway both field and official related works. According to year it is known as Model SOP 2018, Model SOP 2019 etc.