

Public Procurement in Indian Railways



By: Manoj Kumar Mahawar
SMM/DLS/ET (IRSS 2012)
Date :30.11.2021

Procurement:-

- ▶ Procurement is the process of finding and agreeing to terms, and acquiring goods, services, or works from an external source, often via a tendering or competitive bidding process.



We will try to learn:

- ▶ Why to procure ?
- ▶ How to procure ?



Why to procure ?



What are our requirements ?





More...



For railways work



How to procure ?

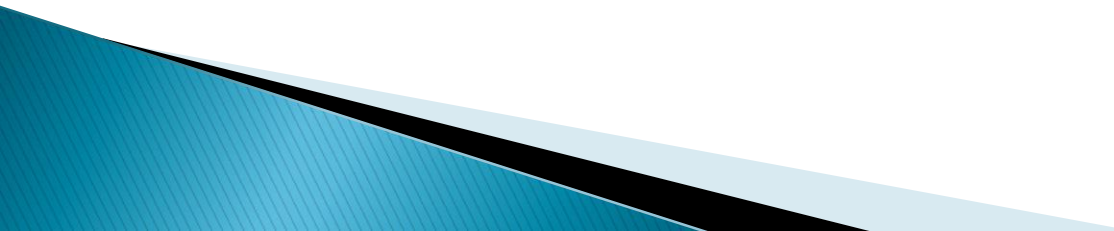


Process of Purchase/ Procurement

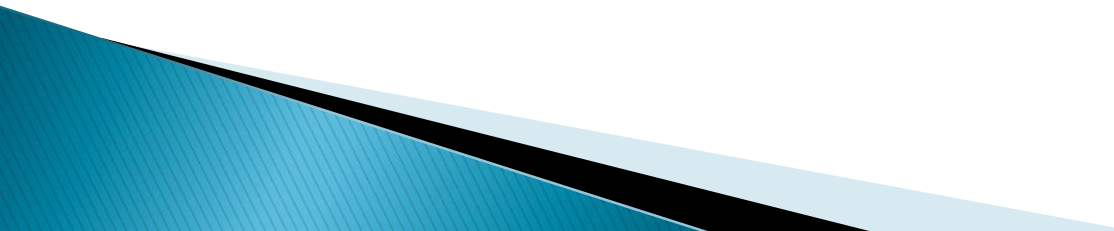
► At executive end .

1. Preparation of proposal(प्रस्ताव).
2. Finance concurrence of Proposal if applicable.
3. Administrative sanction of Proposal.
4. Preparation of demand/requisition.
5. Certification of funds availability in current financial year.
6. Vetting of demands from finance department if applicable.
7. Approval of demand in iMMIS.
8. Submission of demand to purchase office.(Sr.DMM office or PCMM office or any purchase agencies.)

At purchase office end:

1. Registration of demand if all documents are found satisfactory.
 2. Preparing purchase proposal.
 3. Preparing tender documents.
 4. Floating the tenders.
 5. Opening the tenders.
 6. Finalization of tenders.
 7. Placing the purchase orders on L-1 technically suitable/eligible firms.
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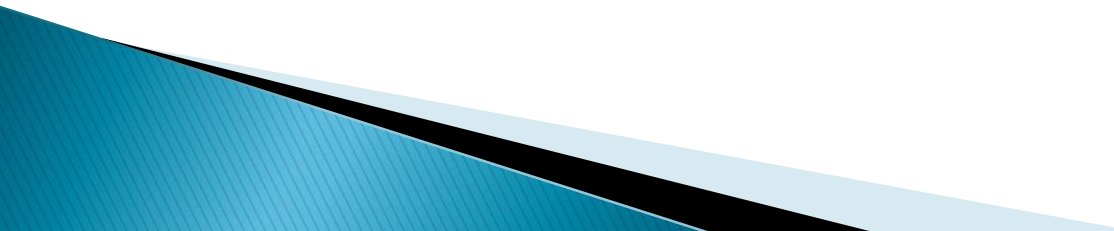
▶ **Again at executive end:**

1. Receipt of material.
 2. Inspection of material.
 3. Acceptance of material by generating R-Note or CRN.
 4. *Processing the bills in iPAS.
 5. *Funds certification of bills
 6. *Submission of bills to Accounts department through IREPS portal
 7. Final payments to suppliers.
- 

How to make the proposal ?



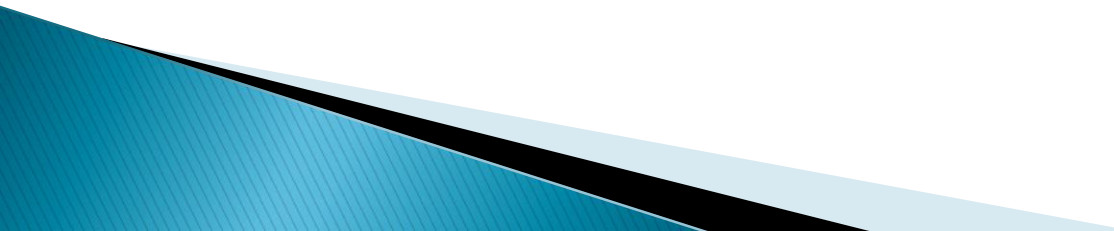
► **Proposal should cover the following points.**

1. Subject.
 2. Background.
 3. Justification.
 4. Financial implication/total estimated cost.
 5. Financial justification if possible.
 6. Availability of funds in correct allocation numbers.
 7. Finance Concurrence.
 8. Administrative sanction of competent authority
- 

Difficulties you might face while getting the proposal sanctioned



Difficulties you might face while getting the proposal sanctioned

- ▶ Fund Availability in correct *Allocation Number*(kind of account number of executive)
 - ▶ Finance Concurrence (Bottleneck of the whole process) : saving mindset
 - ▶ Competent authority : results oriented mindset, chances of approval 90%.
- 

Submission of demand/requisitions with all documents to associated purchase office.



Few examples of proposal.

- ▶ Vide attached files.
 1. Computers for staff.
 2. Electric Stacker/Fork–lifter for handling of material in Workshop.

Procurement of material in Indian Railways

- ▶ It is as similar as our recruitment in Indian railways.

Few points to understand:

- Equal opportunities to all.
- Transparent Competition.
- No discrimination based on someone identities.
- Preference/relaxation/reservation to some parties which are weak to compete(like EWS, PWD, SC, ST, OBC etc)
- Performance requirement to ensure the quality of services(like our educational qualification)

Basic rules and regulations regarding public procurement/purchase

- ▶ Canons of financial propriety
- ▶ Fundamental principle of public procurement – GFR 2017.
- ▶ Preferential treatment to MSEs
- ▶ Preference to Make in India .
- ▶ Preference to approved firms for controlled items.
- ▶ Rules of entering into supply contracts.
- ▶ Indian Railway Stores Code, Volume-1
- ▶ Indian Railway Standard conditions

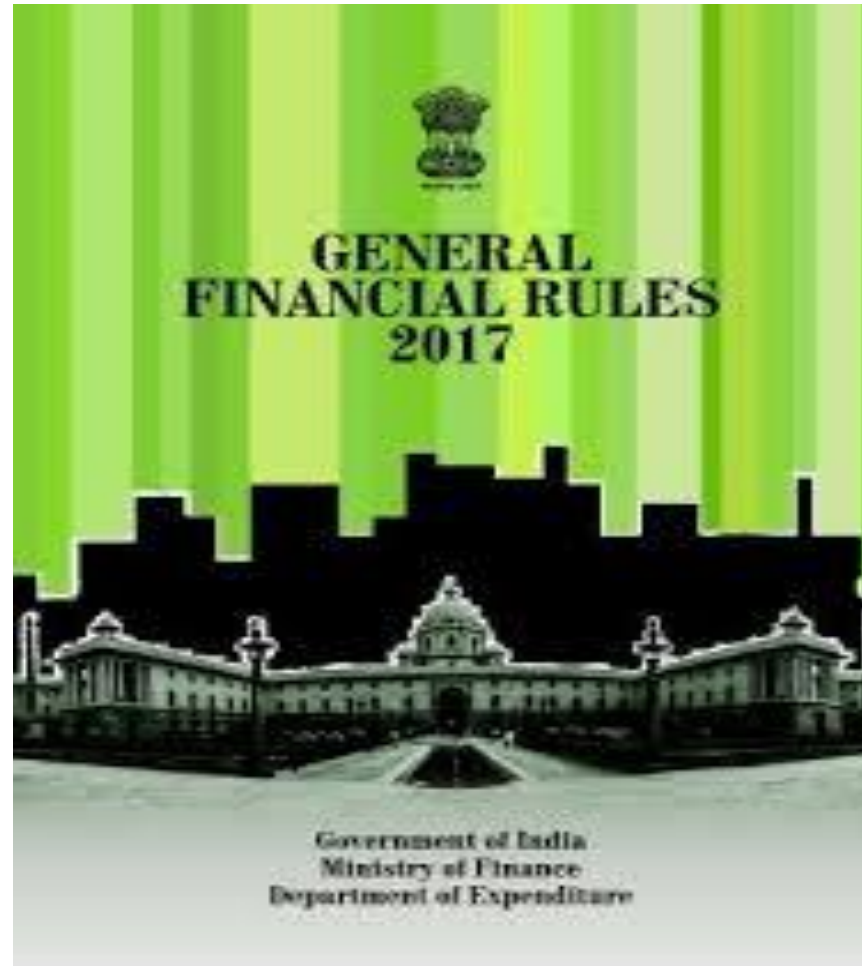


Canons of financial propriety

“The expenditure should not prima facie be more than– the occasion demands, and that every Govt. Servant *should exercise the same vigilance in respect of expenditure incurred from public money as a person of ordinary prudence would exercise in respect of his own money*”



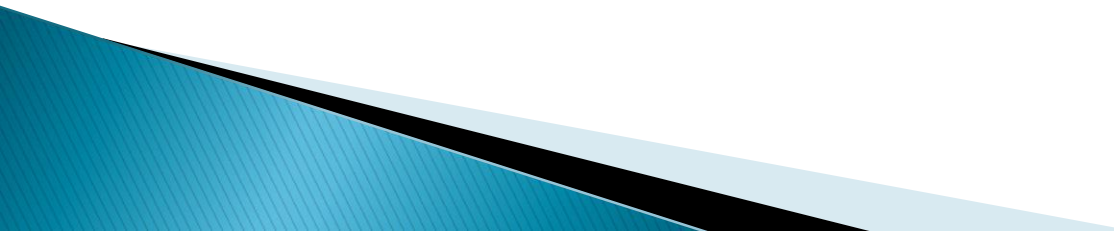
General Financial Rules 2017



Fundamental Principle of Public Procurement – GFR 2017

- ▶ Every authority delegated with the financial powers of procuring goods in public interest *shall have the responsibility and accountability to bring efficiency, economy, and transparency in matters relating to public procurement and for fair and equitable treatment of suppliers and promotion of competition in public procurement.*
- ▶ The procedure to be followed in making public procurement must conform to the following yardsticks :-
 1. The description of the subject matter of procurement to the extent practicable should –
 - a) **Be objective, functional, generic and measurable and specify technical, qualitative and performance characteristics.**
 - b) **Not indicate a requirement for a particular trade mark, trade name or brand.**
 2. The specifications in terms of quality, type etc., as also quantity of goods to be procured, should be clearly spelt out keeping in view the specific needs of the procuring organisations.

Fundamental Principle of Public Procurement – GFR 2017

3. Care should also be taken to avoid purchasing quantities in excess of requirement to avoid inventory carrying costs.
 4. **Offers should be invited by following a fair, transparent and reasonable procedure.**
 5. The procuring authority should be *satisfied that the selected offer adequately meets the requirement in all respects.*
 6. The procuring authority should satisfy itself that the price of the selected offer is reasonable and consistent with the quality required.
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Preferential Treatment to MSEs



Benefits/Preferential treatment to MSE's: In terms of notification no. 503 dated 23.03.2012 published in Gazette of India, the following benefits/preferential treatment shall be given to MSE's:

- ▶ In tenders participating if MSE's offer is found technically suitable and quoting a price within price band of L1 + 15% shall be allowed to supply a portion of the requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE's together can be ordered up to 25% of the total tendered value.
- ▶ Overall 4% (Out of total 25% for MSE's) of procurement of goods and services shall be from MSEs owned by Scheduled Castes or Scheduled Tribes (SC/ST) entrepreneurs and 3% (out of total 25% for MSE's) shall be from MSEs owned by women entrepreneurs

Preference to Make in India

- ▶ As per public procurement(Preference to Make in India) Order –2017 as amended on 28th May, 2018, we have to give certain preference to Indian Manufacturers/Brands .
- ▶ If there is sufficient local capacity and local competition as per notified by nodal ministry, only local suppliers shall be eligible to get the orders irrespective order value.
- ▶ If above condition is not fulfilled and estimated value of purchase is less than 200Cr.
 - No global tender can be invited until the approval of competent authority.
 - If L-1 is local then full order to firm.
 - If L-1 is not local then 50% qty to L-1 and 50%qty to Local suppliers which are coming in the range of L-1 + 20% and agree to get the order at L-1 rate.
- If purchase estimate is above 200 Cr, then global tender can be invited.
- ▶ Exemption in small purchase :–
- ▶ **procurements where the estimated value to be procured is less than Rs.5 lakhs shall be exempt from the Order**
- ▶ Minimum local content: The minimum local content shall ordinarily be 50%. until & unless stated otherwise.

Preference to approved firms for controlled/reserved items.

In case item is reserved to be procured from RDSO/CORE/ICF/RCF/CLW/DLW/DMW etc. approved firms, then: –

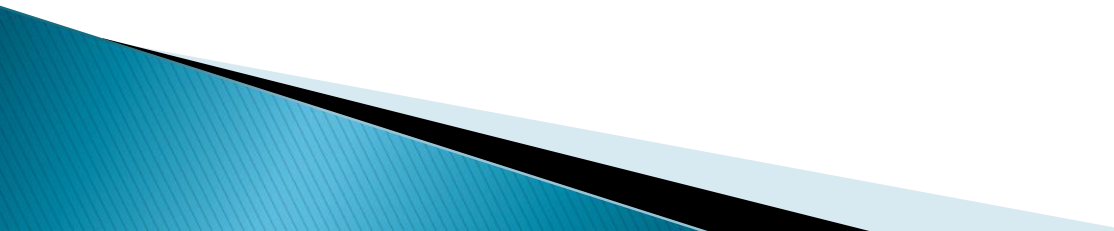
- ▶ bulk purchase will be made only from the firms approved by RDSO/CORE/ICF/RCF/CLW/DLW/ DMW etc.
- ▶ Development order up to 20% of NPQ in regular tenders can be given to Developmental vendors provided they have to furnish documentary evidence on regards their past Performance, capacity, delivery requirements, outstanding order load etc.
- ▶ Where there are not more than three Indian Suppliers categorized as Approved Vendor for a particular item, **developmental vendors can be considered for placement of bulk order without any quantity restrictions**

Purchase Agencies in Indian Railways

- ▶ **Railway Board** : (Locomotives, Wagon, carriages, Wheels, tyres and Axles, Bulk Lubricants)
- ▶ **Zonal Railways** through PCMM Office.
- ▶ **PU**s for bulk procurements of imported indent items.
- ▶ **COFMOW** for high value M&P items.
- ▶ **Depot/ Divisional Stores Officers** in field units.



Available Platform for Procurement in Indian Railways

- ▶ **Government e Marketplace (GeM)** : all items/services which are available on GeM ,are mandatory to be procured through GeM only.
 - ▶ **Indian Railways E-Procurement System(IREPS)**: all items which are not available on GeM, are to be procured through IREPS.
- 

https://gem.gov.in/



Looking for something on GeM?



Bids ▾

Sign Up ▾

Login



Rich Listing of Products / Services



Integrated Payment System



Multiple Procurement Modes



Transparency and Ease of Selling

Popular Product Categories

OXYGEN GAS & ACCESSORIES

Oxygen Concentrator
Oxygen Flow Meter
Compressed oxygen IS:309
O2 Gas Cylinders - Steel
HF Nasal O2 Therapy Unit



[View All](#)

MEDICAL

Hand Sanitizer
Air Pollution Mask
Surgical Gloves
Covid-19 Kit for...



[View All](#)

SARAS COLLECTION

Handicrafts
Handloom Texti..
Personal Care..
Accessories



[View All](#)

FURNITURE

Office Chair
Computer Desk
Lounge Chair
Storage Rack



[View All](#)

FIRE SAFETY

Fire Extinguishers
Sprinklers Smoke
Detectors Fire
Alarms



[View All](#)

COMPUTERS

Desktop PC
Monitor
PC Software
Printers & MFDs



[View All](#)



EXPLORE THE MARKET

QUICK LINKS

[Search E-Tenders](#)[Search E-Auctions](#)[New Vendors/ Contractors
\(E-Tender\)](#)[New Bidder \(E-Auction\)](#)[Department Creation Form
\(for Railway Officials\)](#)[Approval of Vendors](#)[System Settings](#)[Contact Helpdesk](#)[Learning Center
\(User Manuals\)](#)[Policy Circulars
\(For Procurement Of Goods\)](#)

OTHER USEFUL LINKS

Checkout the links in the bottom strip of the page for more information and downloads



1 Cr Cover @ Rs.593/month

Max Life Insurance

[GET QUOTE](#)**Approval of Vendors**

News & Updates

Important Intimation to PCMMs/Zonal Railways & PUs regarding updating Sale Data (other than e-Auction) in iMMS

(03/03/2021)

In terms of Railway Board's Letter No. 2020/RS(S)/709/4 pt. dated 02/03/2021, all PCMMs/Zonal Railways & PUs are intimated that Data of Scrap Sale (other than e-Auction) to PSUs/Other Govt. Organizations, Sale to RWF/RWP, Manual Sale etc., should be updated in the iMMS by 31/03/2021 positively. All the Railways & PUs to comply the same.

Banaras Locomotive Works/Varanasi

(23/12/2020)

Banaras Locomotive Works' Vendor Development Program: Profile of select products with limited vendor base. [Click here](#) to open document.

(05/11/2020)

Notifications

- All vendors supplying common use goods and services to Railways are advised to get themselves registered with GeM portal (www.gem.gov.in) for availing business opportunities offered by GeM.
- Exhibition of Critical Items by Northern Railway ([Click here](#))

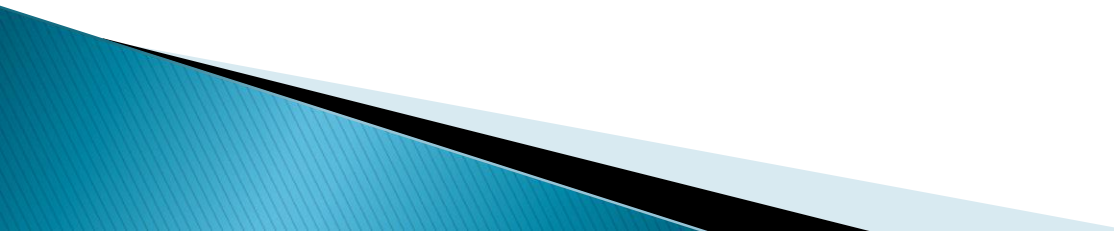
[View More.....](#)

Type of items to be procured

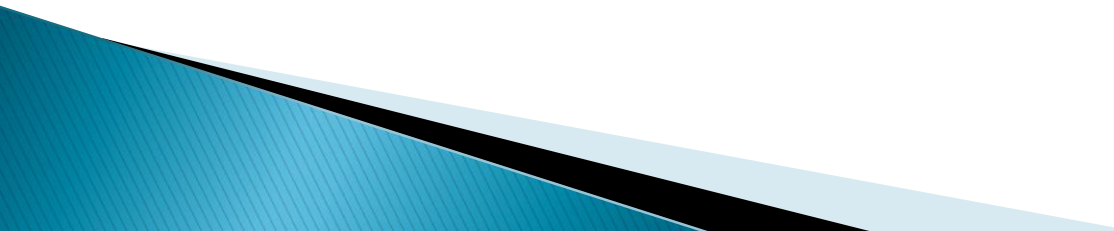
- ▶ Non Stock Items
- ▶ Stock Items



Non Stock items

- ▶ As name itself suggest . They are those items which are need not be stocked since they are not required frequently.
 - ▶ They are only procured to meet the emergent demand of user department as and when required basis.
 - ▶ For procurement of these items , a non stock demands have to prepared and submitted to stores department through iMMIS.
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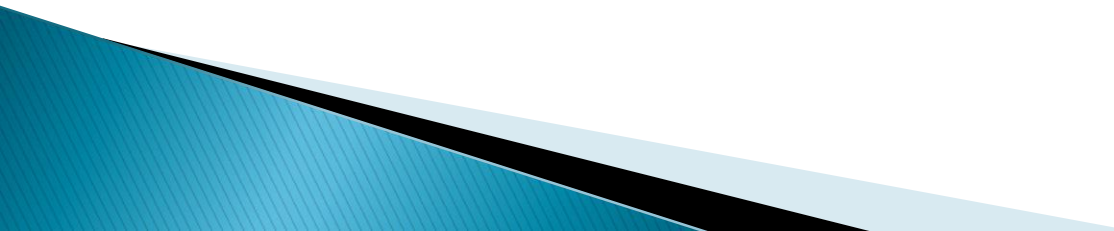
Non Stock items

- ▶ They are demanded by user department under various revenue and planned works .
 - ▶ 1. requisition in PU 28 under their allotted revenue budget for routeing maintenance and up keeping of their assets.
 - ▶ 2. under approved M&P programme
 - ▶ 3. under approved RSP Programme
 - ▶ 4. under approved Works Programme
- 

few example of non stock items



Stock items

- ▶ As name itself suggest , they are those items which are need to be stocked in stores depot as they are frequently required by user department for maintenance of their assets.
 - ▶ They are supposed to be available in stores depot.
 - ▶ They are generally procured by PCMM office.
 - ▶ Only in emergency condition or advised by PCMM office these items are procured at Stores Depot level by generating ERM or NRM in iMMIS.
- 

few example of stock items



Normal Procurement Power of Stores Officers:

In Direct acceptance cases

Sr.no.	Stores Officers	Stock items	Non-Stock Items including turnkey contract
1	Sr. DMM/ Dy. CMM (JAG)	Up to Rs.50 Lakhs	Up to Rs.50 Lakhs
2	DMM/SMM (Sr.Scale)	Up to Rs.10 Lakhs	Up to Rs.10 Lakhs
3	ADMM/ AMM (Jr. Scale)	Up to Rs. 5 Lakhs	Up to Rs. 5 Lakhs

Tender Committee cases for both stock and non stocks items

Sr. No.	level	TC value	Accepting authority
1	DMM/SMM (Depot) ----- SMM in HQ	Above Rs. 50 lakhs and up to Rs. 1 Cr.	SrDMM/Dy.CMM (Depot) ----- DyCMM in HQ
2	Sr.DMM/Dy.CMM (Depot)– ----- DyCMM in HQ	Above Rs.1 Cr. and up to Rs. 10 Cr.	ADRM/CWM ----- CMM
3.	CMM	Above 10 Cr. To 200 Cr.	PCMM
4.	PCMM	Above 200 Cr to 500 Cr.	AGM
5.	PCMM	Above 500 Cr.	GM

Local Purchase without going into tendering process

Quotations	Stores Officers	Stock items	Non Stock items
against single quotation	All field Officers	upto 25,000/-	upto 25,000
Against more than one quotation	All field Officers	upto 01 lakh	upto 01 lakh

Model SOP 2018 Sr. no. 6 PART – D: STORES MATTERS

Proprietary Article Certificate (PAC should be issued on manufacturer only)

- (1) Description of Article -----
(2) Quantity -----
(3) Approximate cost, if known -----
(4) Maker's name and address -----
(5) Name of Local Agents -----
(6) I approve the above purchase and I certify that: --

(a) No other make/brand will be suitable.

(b) This is the only firm who is manufacturing/stocking this item.

(c) A similar article is not manufactured/sold by any other firm, which could be used in lieu.

Note- Delete (a) or (c) whichever is not necessary.

Signature -----

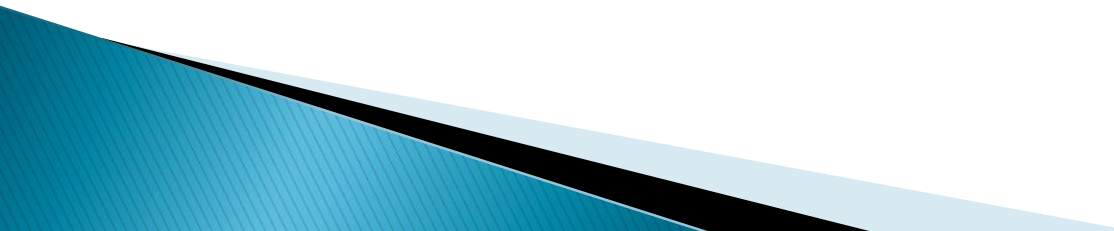
Date -----

Designation of Officer -----

To be signed: --

- For items valuing upto Rs. 75,000 by the JS officer of consuming dept,
- **For items valuing beyond Rs. 75,000 to Rs. 2,00,000 by SS officer** consuming dept,
- For items valuing beyond Rs. 2,00,000 to Rs. 15,00,000 by JAG officer consuming dept,
- For items valuing beyond Rs. 15,00,000 to 25,00,00 by SAG officer consuming dept,
- For items valuing beyond Rs. 25,00,000 by PHOD/CHOD officer of consuming dept.

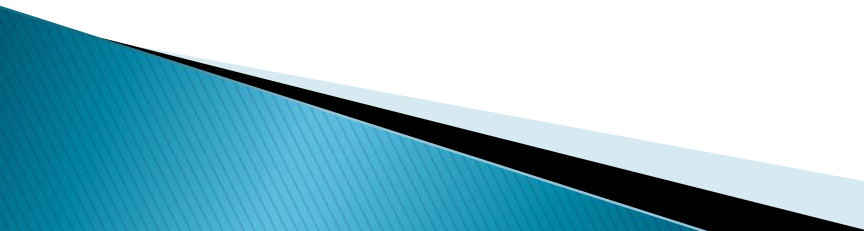
Qualified PAC

- ▶ Condition B and C are certified :
 - ▶ Example : child parts of OEM or spare parts whose drawings or specifications are not available like water repair kit as per FTRIL part no.xyz123.
 - ▶ Sanction power :normal
 - ▶ Procurement power : Normal
- 

Non-qualified PAC

- ▶ Condition A&B are certified.
- ▶ Example : Computers, LED TV, Chair, general nature item.
- ▶ Sanction power : General Manager (authority : Indian railway Stores Code vol. 1, chapter 3, para 321(c).

Procurement power: very limited

- ▶ PCMM : upto 15 lakhs
 - ▶ CMM: upto 08 lakhs
 - ▶ Dy.CMM:...upto 05 lakhs
 - ▶ SMM: upto 03 lakhs
 - ▶ AMM: upto 01 lakh
 - ▶ (Authority : Model SOP 2018 chapter D, Para 26 A(i))
- 

Purchase of stock and non stock items through tendering process

There are following steps to be followed for procurement of material.

1. Receipt of requisition :
 - I. Non stock demand for non stock items
 - II. ERM,NRM,AESs for stock items.



Receipt of Non Stock demands

<https://www.ireps.gov.in/> - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

[16:WCR:D1630ADM]

Demand Registration (Non-Stock)



Click on the Register Action Below to Register the Demand

Already Registered Demand

Resfresh Demand-List

Exit

S.N.	Indentor	Demand- No.	Dem.date	Brief Description	Estd.Value (Rs.)	Sec.	No.of Items	Status	Actions				
NON-STOCK DEMANDS													
1.	SSE/ELS/ET	57310052	08-MAY-20	Rain Protection cover for multiple coupler (male)	50713.00	67	1	UR		Register			
2.	SSE/ELS/ET	57310050	04-MAY-20	Heavy duty Polyester sling-4 legs, confirming to B	23567.00	67	1	UR		Register			
3.	SSE/ELS/ET	57310047	29-APR-20	ISI Marked CO2 Type Fire Extinguisher 2.0 Kg Sto	65740.00	67	1	UR		Register			
4.	SSE/ELS/ET	57310048	29-APR-20	Rechargble Ni-MH battery for fluke TI 25 thermal	20509.00	67	1	UR		Register			
5.	SSE/ELS/ET	57310043	21-MAR-20	Mobile contacts for Phase neutral and earth as p	97326.00	67	1	UR		Register			
6.	SSE/ELS/ET	57310032	24-FEB-20	Foundation gasket for smoothing reactor cooling B	19320.00	67	1	UR		Register			
7.	SSE/ELS/ET	57310022	14-FEB-20	Circuit breaker for Scavenger Blower (Pos 55.1) Ty	172138.00	67	1	UR		Register			
8.	SSE/ELS/ET	57310025	14-FEB-20	Supply and fixing of officers name board of size 5	24000.00	67	1	UR		Register			
9.	SSE/ELS/ET	57310019	07-FEB-20	RS resistor unit (4step) Punch grid design for WA	318600.00	67	1	UR		Register			
10.	SSE/ELS/ET	57310288	11-OCT-19	Heavy duty vertical stacking system length inner t	480260.00		1	UR		Register			
11.	SSE/ELS/ET	57310293	11-OCT-19	Box Pallet as per drawing No.ELS/ET/TRS/4/SMM/2017	495000.00	67	1	UR		Register			
12.	SSE/ELS/ET	57310286	07-OCT-	Heavy duty vertical stacking system length inner t	493240.00		1	UR		Register			


Receipt of Stock Items

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DEMREVIEW - Internet Explorer


[16:WCR:D1630ADM]

Review / Act on Pending Demands

Railway: WCR Pur.Sec/Div. 67:30 ☒ Stock ☐ Non-Stock

23168470-1" SELF LOCKING ANGLE COCK TO WSF PT.NO. IC-70018/2, PAMPHLET NO. AI-207, SUPPLEMENT NO. 1, C&D NO. 


S.N.	DMD_NO	DMD_DT	File-No	QTY	PROPOSAL	PROP_DATE	CONSIGNEE	PROP_QTY	UNIT	STATUS	Action	
1	3020030341	02-MAR-20	67201024	5	67201024	03-MAR-20	ELS/ET	5	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>

23564568-SUPPROTING RING TO M/S ADTRANZ's PT.NO. A-2302, DRG.NO. AM-502204-P1, SPARE FOR AIR MOTOR OF TAP CHA 


2	3020020327	05-FEB-20	67201016	22	67201016	05-FEB-20	ELS/ET	22	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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23897922-ANCHORING HOOK ASSLY.FOR SHUTTING CONTACTORS TO CLW DRG.NO. 2TWD.111.083 ALT.-5.


3	3018060051	27-JUN-18	67180057	40	67180057	28-JUN-18	ELS/ET	40	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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25508040-AIR PRESSURE REGULATOR PARKER MAKE MODEL No. 14R118FC, 1/4" REG 0-125, P MAX. 300 PSI (2068 KPa), T 

4	3020010315	27-JAN-20	67201012	12	67201012	31-JAN-20	ELS/ET	12	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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25608046-SET OF BEARING COVERS FOR T.M. TAO-659 COMPRISING OF 02 ITEMS 2 NOS. AS PER SK.NO. BSL/ELW/SK.NO. 60 

5	3019020161	25-FEB-19	67191012	6	67191012	27-FEB-19	ELS/ET	6	Set	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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25690450-PABITRA MAKE AIR COOLED DOUBLE WOUND COPPER TYPE ENCLOSED TRANSFORMER FOR CAB FAN (TFVT) AS PER CLW 

6	3018050015	21-MAY-18	67180039	4	67180039	24-MAY-18	ELS/ET	4	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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7	3018050015	21-MAY-18	67180039	4	67180039A	07-JUN-18	ELS/ET	4	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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25788140-TRIP INDICATOR FUSE LINK (SIGNALLING FUSE) TYPE TI-600 OF GE POWER CONTROL MAKE TO SPECN. NO. CLW 


8	3020030356	19-MAR-20	67201036	30	67201036	20-MAY-20	ELS/ET	30	Nos.	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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25947394-Earthing Brush Assly Complete on Middle Axle for TM TAO-659 with Terminal to Drg.No. 2TWD.092.424, E 

9	3020030357	19-MAR-20	67201037	15	67201037	20-MAY-20	ELS/ET	15	Set	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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29880087-TOH [AOH] KIT FOR PANTOGRAPH ASSEMBLY TYPE IR-03H (19 ITEMS 38 Nos.) as per RDSO SMI No. RDSO/EL/201 

10	3020030361	19-MAR-20	67201039	26	67201039	21-MAR-20	ELS/ET	26	Set	PP	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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29941349-HALL EFFECT ACTIVE SPEED SENSOR Assly (WITHOUT WHEEL, PLATE, CONNECTOR & FASTENERS) SUITABLE FOR IGB 

11	3019090226	04-SEP-19	67191076	2			ELS/ET		Nos.	DR	<input type="button" value="PP"/>	<input type="button" value="Update Status"/>
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2. Scrutiny of demands as per attached checklists.

- ▶ Whether Approval of competent authority is obtained along with finance concurrence if applicable as per model SOP ?
- ▶ Whether funds provided and certified in the current financial year?
- ▶ Whether Vetting of demand is obtained as per model SOP ?
- ▶ Whether Description of material is in line with railway board directives (makes/ models should not be the part of description until or unless PAC is given) ?
- ▶ Whether the correct and full description is furnished for tendering purposes with the details of latest specification and drawing including amendments if any
- ▶ Whether PAC in standard form signed and submitted in case of PAC items?
- ▶ Whether Items to be procured are controlled items i.e. reserved to be procured from RDSO or PUs approved vendors only . Clear RDSO panel is enclosed ?

3. Registration of demands in iMMIS.

https://www.ireps.gov.in/ - System Start Page - Internet Explorer

[Actions](#) [Auth.Requests](#) [Org.Structure](#) [Depot-Div.Purchase](#) [DepotModules](#) [DepotLedger](#) [StoresReceipt](#) [IREPS-Queries](#) [Special-Depot-Modules](#) [MMIS-Masters](#) [Receipt-Queries](#)

User: Manoj Kumar Mahawar[SMM ELS ET]

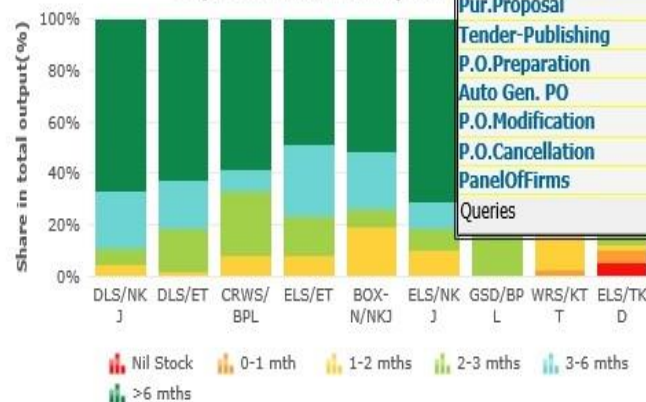
Review and Process demands
N.S.Demand-Entry
Register N S Demands
Gem PO Mapping
Pur.Proposal
Tender-Publishing
P.O.Preparation
Auto Gen. PO
P.O.Modification
P.O.Cancellation
PanelOfFirms
Queries

Dashboard

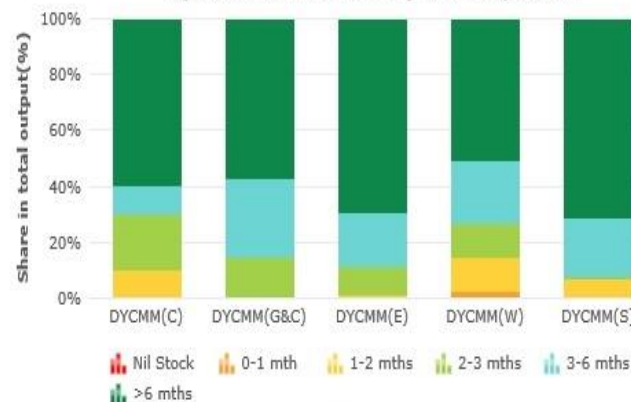
Notes/Messages

☐ Sound Alert

Depot wise Availability of Safety Items

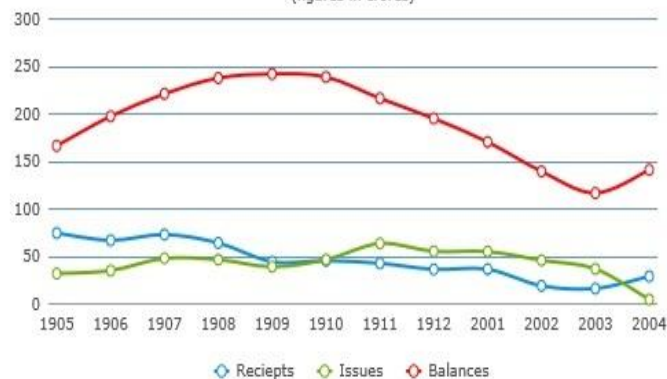


Dy.CMM wise Availability of Safety Items



Inventory Analysis

(figures in crores)



Depot wise Position of Inactive/Surplus Items



[16:WCR:D1630ADM]

























Demand Registration (Non-Stock)

Click on the Register Action Below to Register the Demand

Already Registered Demand

Refresh Demand-List

Exit

S.N.	Indentor	Demand- No.	Dem.date	Brief Description	Estd.Value (Rs.)	Sec.	No.of Items	Status	Actions
NON-STOCK DEMANDS									
1.	SSE/ELS/ET	57310052	08-MAY-20	Rain Protection cover for multiple coupler (male)	50713.00	67	1	UR	 Register  Back
2.	SSE/ELS/ET	57310050	04-MAY-20	Heavy duty Polyester sling-4 legs, confirming to B	23567.00	67	1	UR	 Register  Back
3.	SSE/ELS/ET	57310047	29-APR-20	ISI Marked CO2 Type Fire Extinguisher 2.0 Kg Sto	65740.00	67	1	UR	 Register  Back
4.	SSE/ELS/ET	57310048	29-APR-20	Rechargeable Ni-MH battery for fluke TI 25 thermal	20509.00	67	1	UR	 Register  Back
5.	SSE/ELS/ET	57310043	21-MAR-20	Mobile contacts for Phase neutral and earth as p	97326.00	67	1	UR	 Register  Back
6.	SSE/ELS/ET	57310032	24-FEB-20	Foundation gasket for smoothing reactor cooling B	19320.00	67	1	UR	 Register  Back
7.	SSE/ELS/ET	57310022	14-FEB-20	Circuit breaker for Scavenger Blower (Pos 55.1) Ty	172138.00	67	1	UR	 Register  Back
8.	SSE/ELS/ET	57310025	14-FEB-20	Supply and fixing of officers name board of size 5	24000.00	67	1	UR	 Register  Back
9.	SSE/ELS/ET	57310019	07-FEB-20	RS resistor unit (4step) Punch grid design for WA	318600.00	67	1	UR	 Register  Back
10.	SSE/ELS/ET	57310288	11-OCT-19	Heavy duty vertical stacking system length inner t	480260.00		1	UR	 Register  Back
11.	SSE/ELS/ET	57310293	11-OCT-19	Box Pallet as per drawing No.ELS/ET/TRS/4/SMM/2017	495000.00	67	1	UR	 Register  Back
12.	SSE/ELS/ET	57310288	11-OCT-19	Heavy duty vertical stacking system length inner t	480260.00		1	UR	 Register  Back

Return this demand

Forward this demand to other section

Register this demand

View demand details

View Demand details

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

Demand Details

[Hide](#)[Print](#)

WEST CENTRAL RAILWAY

NON-STOCK DEMAND DETAILS

Demand-No.:	57310052	Demand-Date	08/05/20	Indentor Dem.Ref.		Indentor	SSE/ELS/ITARSI
Fund Available in	2020-21	Estimate No. Estimate Date		Estimate Item No.		Delivery Req'd. by	
Bill-Passing-Officer	SMM/ELS/ET			Bill-Paying-Officer	A2502		
Proposed Mode of Procurement						Pur.File No.	

NOTE:-

There is a provision for the protection of multiple Loco M.U. Cock holder. At present, 30 locos have been transferred from electric loco shed TKD. There is a possibility of transfer of more locos in future. In which to install the above rain protection cover. With which multiple locos can be prepared.

Schedule of Requirements

Item#	PLNo/ Consignee	Description	Quantity	Rate/Unit	Value(Rs)	Allocation
1	2510NS00 Cons Rly- 16 SSE/ELS/ITARSI	Rain Protection cover for multiple coupler (male) for Wag-5 Loco Drg.No.ELS /ET/TRS/BG/2/286. Ref.-1,2,3 and 5 only.	50 Nos.	1014.25	50712.50	05051128
TOTAL-VALUE: (Rs.)					50712.50	

Special Conditions

Sr.No.	Condition
1.	Other Conditions
1	All SMM Approved Suppliers.

Likely Suppliers

Sr.No.	V.Code	Firm's Name & City
--------	--------	--------------------

LAR/Budgetary-Quote Details

Sr.No.	Type	L.P.O./B.Q.Ref	Rate(Rs./Unit) All-Inclusive	Remarks
1	BO	67405047400067-# 46/0340	50712.50	M- NEW HIGH TECH ENGINEERS ITARSI

View Demand details

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

Demand Details

Hide

Print

1 All SMM Approved Suppliers.

Likely Suppliers

Sr.No.	V.Code	Firm's Name & City
--------	--------	--------------------

LAR/Budgetary-Quote Details

Sr.No.	Type	L.P.O./B.Q.Ref	Rate(Rs./Unit) All-Inclusive	Remarks
1	PO	67195047100067 dt. 16/03/19	50715.00	M/s NEW HIGH TECH ENGINEERS-ITARSI.

Documents Attached

Sr.No.	Type	Doc. Description
1	OTH	PO COPY

Authentication Details

Auth.Seq.	Date	Action-by	Auth.Action	Forwarded-To	IP-Address
9442757	08/05/20 12:52:48	GYANENDRA KESARI, SSE/ELS/ITARSI CN=Gyanendra Kesari, SERIALNUMBER=e4da5fe26 8e2f8ca9619cce7489a5adafcb7e1c45e766272edab09d09597dad7, OID.2.5.4.20=d473da43956e084aa50f585cc58f0df931fe5c6095e4e4e185db45e9b81128 63, ST=Madhya Pradesh, OID.2.5.4.17=461115, OU=TRS, O=WEST CENTRAL RAILWAY, C=IN	Forwarded/ Transferred	VINAY KUMAR MIRREY, ADEE/TRS/ITARSI	112.133.244.216
9517363	18/05/20 11:15:49	VINAY KUMAR MIRREY, ADEE/TRS/ITARSI CN=Vinay Kumar Mirrey, SERIALNUMBER=4ea3 fc695b7e3e16e086d39340c1eb14f97c51c5230df0472c5d2a0f6e3c2be2, OID. 2.5.4.20=957581f94a743a3e19954a794e6d34f1aea7bdb4b535ee18d1aab57dc bd50f63, ST=Madhya Pradesh, OID.2.5.4.17=461115, OU=ENGINEERING, O =WEST CENTRAL RAILWAY, C=IN	Forwarded/ Transferred	AKSHAY KUMRAWAT, DEE/TRS/ET	112.133.244.217
9522379	18/05/20 13:45:45	AKSHAY KUMRAWAT, DEE/TRS/ET CN=Akshay Kumrawat, SERIALNUMBER=34fa9860056255a f156d0a3447ae5b2b19f781048e3806ee5cd4bc7e2f3c8a58, ST=MADHYA PRADE SH, OID.2.5.4.17=461111, OID.2.5.4.20=3029aa2497feb26f1fcc3fc0834f fa2a6f2876d1421a48b67692078775f327a8, OU=IRSEE Electrical, O=West Central Railway, C=IN	Approved	Manoj Kumar Mahawar, SMM ELS ET	157.34.160.81

Register the demand

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

[16:WCR:D1630ADM]

Demand Registration (Non-Stock)



Click on the Register Action Below to Register the Demand

Already Registered Demand

Resfresh Demand-List

Exit

S.N.	Indentor	Demand-No.	Dem.date	Brief Description	Estd.Value (Rs.)	Sec.	No.of Items	Status	Actions			
NON-STOCK DEMANDS												
1.	SSE/ELS/ET	57310052	08-MAY-20	Rain Protection cover for multiple coupler (male)	50713.00	67	1	UR		Register		
2.	SSE/ELS/ET	57310050	04-MAY-20	Heavy duty Polyester sling-4 legs, confirming to B	23567.00	67	1	UR		Register		
3.	SSE/ELS/ET	57310047	29-A-20	<div><div>Register Demand Number 57310052</div><div>Pur.Div. 30Pur.Sec. 67File-No. 67205043</div><div>Register DemandCancel</div></div>			1	UR		Register		
4.	SSE/ELS/ET	57310048	29-A-20				1	UR		Register		
5.	SSE/ELS/ET	57310043	21-M-20				1	UR		Register		
6.	SSE/ELS/ET	57310032	24-FEB-20	Foundation gasket for smoothing reactor cooling B	19320.00	67	1	UR		Register		
7.	SSE/ELS/ET	57310022	14-FEB-20	Circuit breaker for Scavenger Blower (Pos 55.1) Ty	172138.00	67	1	UR		Register		
8.	SSE/ELS/ET	57310025	14-FEB-20	Supply and fixing of officers name board of size 5	24000.00	67	1	UR		Register		
9.	SSE/ELS/ET	57310019	07-FEB-20	RS resistor unit (4step) Punch grid design for WA	318600.00	67	1	UR		Register		
10.	SSE/ELS/ET	57310288	11-OCT-19	Heavy duty vertical stacking system length inner t	480260.00		1	UR		Register		
11.	SSE/ELS/ET	57310293	11-OCT-19	Box Pallet as per drawing No.ELS/ET/TRS/4/SMM/2017	495000.00	67	1	UR		Register		
12.	SSE/ELS/ET	57310286	07-OCT-	Heavy duty vertical stacking system length inner t	493240.00		1	UR		Register		

Return the demand to user with objections if any

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

[16:WCR:D1630ADM]

Demand Registration (Non-Stock)



Click on the Register Action Below to Register the Demand

Already Registered Demand

Refresh Demand-List

Exit

S.N.	Indentor	Demand- No.	Dem.date	Brief Description	Estd.Value (Rs.)	Sec.	No.of Items	Status	Actions				
NON-STOCK DEMANDS													
1.	SSE/ELS/ET	57310052	08-MAY-20	Rain Protection cover for multiple coupler (male)	50713.00	67	1	UR		Register			
2.	SSE/ELS/ET	57310050	04-MAY-20	Heavy duty Polyester sling-4 legs, confirming to B	23567.00	67	1	UR		Register			
3.	SSE/ELS/ET	57310047	29-APR-20	ISI Marked CO2 Type Fire Extinguisher 2.0 Kg Sto	65740.00	67	1	UR		Register			
4.	SSE/ELS/ET	57310048	29-APR-20	Rechargble Ni-M	<div>Message from webpage</div> <div> Return Demand Number 57310052 back to Indentor SSE/ELS/ET [User: E3517] ?</div> <div><div>OK</div><div>Cancel</div></div>			UR		Register			
5.	SSE/ELS/ET	57310043	21-MAR-20	Mobile contacts				UR		Register			
6.	SSE/ELS/ET	57310032	24-FEB-20	Foundation gask				UR		Register			
7.	SSE/ELS/ET	57310022	14-FEB-20	Circuit breaker fo				UR		Register			
8.	SSE/ELS/ET	57310025	14-FEB-20	Supply and fixing of officers name board of size 5		24000.00	67	1	UR		Register		
9.	SSE/ELS/ET	57310019	07-FEB-20	RS resistor unit (4step) Punch grid design for WA	318600.00	67	1	UR		Register			
10.	SSE/ELS/ET	57310288	11-OCT-19	Heavy duty vertical stacking system length inner t	480260.00		1	UR		Register			
11.	SSE/ELS/ET	57310293	11-OCT-19	Box Pallet as per drawing No.ELS/ET/TRS/4/SMM/2017	495000.00	67	1	UR		Register			
12.	SSE/EL S/ET	57310286	07-OCT-	Heavy duty vertical stacking system length inner t	493240.00		1	UR		Register			

Message from webpage



Return Demand Number 57310052 back to Indentor
SSE/ELS/ET [User: E3517] ?

OK

Cancel

Forward the demand to other Division/Section

https://www.ireps.gov.in/ - Run Form - IMMIS/PUR/DMDREGNS - Internet Explorer

[16:WCR:D1630ADM]

Demand Registration (Non-Stock)



FORWARD DEMAND TO OTHER DIVISION

Pur Div:

Select Purchase Division

DP	DPNAME
28	CRWS/BPL
30	ELS/ET
50	GSD/BPL
55	KTT-DIV
HQ	PCMM.WCR

4. Put up case to purchase authority for deciding the mode of tendering , applicable terms & condition and panel of likely suppliers.

▶ Mode of tendering

❑ **Open Tender: Used for estimated tender value > Rs. 25 Lakhs,**

- Wide publicity, no control on choice of suppliers
- Most competitive prices
- Causes longer lead time.

❑ **Limited Tender System;**

- Value < 25 Lakhs
- Limited sources, on approved panel
- Demand is urgent
- Different types of LTs are;
 - Ordinary LT
 - SLT; safety items, urgent demands

❑ **Single Tender**

- PAC item
- Item extremely urgent
- Very small value, not economical for competitive tendering

पश्चिम म.रेल

नान-स्टाक मद

एफ./वस्ताप्र/पीपेएस/नोशी/01.
F/SMM/PPS/NS/01

कार्यालय
व.सा.प्र. (वि.) इटारसी
पेज क्र.

कार्यालय टिप्पणी

पत्र सं. 30/लघुप/विविध/67205007

दिनांक : 04/02/2020

शेड से मांगपत्र 57310309 दिनांक 15/11/2019 सामग्री का Electrically operated double insulated 180mm angle grinder to technical specification one as follows. (1) power input 2400 W, (2) No load speed 8500RPM, (3) Grinding spindle thread-M14 (4) Disc dia-180mm(5) weight 4.9 Kgs with standard accessories(a) two pin spanner-01 no,(b) Protective guard-01No, (c) Handle-01No. (d) Lock nut-01No make of bosch, Hitachi or Ralliwolf is only to be accepted.. अनुसार मात्रा -10 Nos की कुल लागत रु 97940/- आपूर्ति हेतु प्राप्त हुआ है। निविदा को प्रसारित करने हेतु फर्मों की सूची निम्नलिखित है तथा निविदा की शर्त सी.पी. 07 पर सलंगन है। जो आपके अवलोकन एवं अग्रिम आदेश हेतु प्रस्तुत है।

Likely Suppliers

Sr.No. Firm's Name & City

1	PARAS SALES CORPORATION-KOLKATA
2	CHAMPALAL AGARWAL AND CO.-AJMER
3	GENERAL PUMPS PVT LTD-CHENNAI
4	SIMRAN ENTERPRISES-NEW DELHI
5	NAGINA INDUSTRIAL CORPORATION-SECUNDERABAD
6	ROYAL AGENCIES-BHOPAL
7	HIMANSHU TRADERS-ITARSI
8	ALICO INDUSTRIAL ENTERPRISES-BANGALORE
9	M. SURINDRA SONS-LUDHIANA
10	SETHIYA ENTERPRISES-JABALPUR
11	BEETA TECH SYSTEM-BHOPAL
12	FUTECK SALES-BHOPAL

कृपया अग्रिम कार्यवाही हेतु निर्देशित करें।

मु. का.अ./लघु अनुभाग

वरि. सामग्री प्रबंधक (वि.) इटारसी

Pl. process for P.P. with LT to above
likely suppliers and conditions at CP/07

PPC

6/2/2020

5. Purchase proposal is prepared and approved by purchase officers.

6. Tender schedule/ document is prepared with Tender opening date and time , which is also approved by Purchase officers.

Tender value less than 25 lakhs there will be nil EMD and SD and all approved sources and MSEs firms are exempted

– In case of OT a tender notice is sent to CPRO for publication in the dailies

7. On due date and time , tender is opened and based on L-1 offer rate , tender file is put up to competent purchase officer for deciding the case.

8. If value is less than Rs. 50 lacs, direct decision by the Purchase Officer, if more, the case to be dealt by a TC

- TC is a recommending body, its recommendations are to be considered by an accepting authority.

9. If offers are received with some technical deviation then in direct acceptance cases , technical suitability of offers may be obtained from technical department.

10. TC or PO may take following decision :

- Accept the offer/offers for full or part quantity.
- Reject all offers and recommend for retender the case with some modification in tender documents if applicable .
- Reject all offers and recommend to close the case.

11. Some important points to be ensured by PO or TC while noting down the decisions.

- Offer to be technically suitable
- Rates of lowest technically suitable offer to be examined for rate reasonability
- Check if the delivery condition offered suits our requirement
- Above being OK, see if the firm is reliable & their past performance is satisfactory
- Check various terms & conditions offered by firm are acceptable
- IRS Conditions of Contract: whether any deviation
- Tenders to be finalized within the offer validity.

12. As per decision of PO or TAA , dealing staff will take following actions.

- ▶ Prepare the Purchase order if any offer is accepted .
- ▶ Retender the case with recommended modification if given.
- ▶ Discharge the case and close the demand as per PO or TAA recommendation.

13. Placement of Purchase Order

- Acceptance recorded by PO or the TAA
- Case passed on to the Purchase Section for making draft PO
- Draft PO is signed & sent to Accounts Dept. for vetting if value exceeds 8 lakhs (Rs. 15 lakhs for safety items)
- After vetting of draft PO , vetted PO is digitally signed and sent to suppliers.

Contract Administration

Placement of PO is not the end . We have to get the materials, so administer the contract.

▶ PO Modifications:

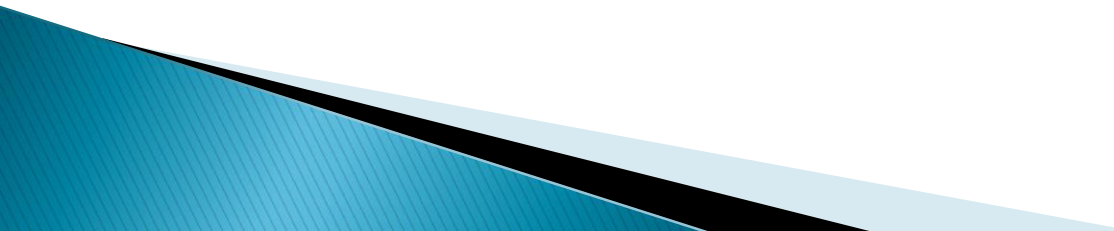
- Suppliers may make requests for certain amendment in the PO, dispose it appropriately
- Take finance concurrence if the requested modification involves financial repercussions.

▶ Delay in supply:

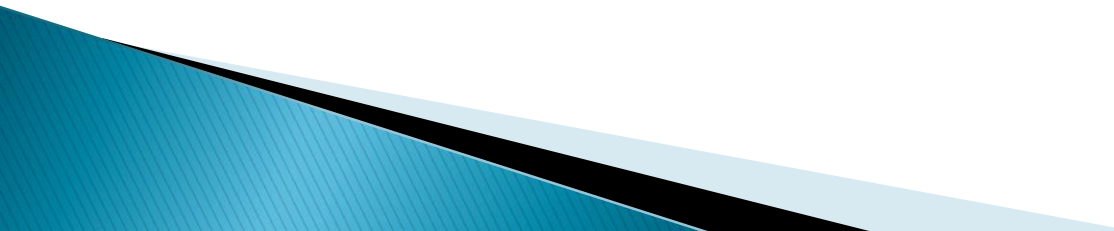
- DP expires, Contract expires, further extension in DD with mutual consent
- Right to recover LD for any loss or inconvenience suffered by Railway due to delay in supply (IRS Terms)

▶ Failure of Supply: cancel the PO with GD or forfeit the SD amount if submitted by firm . Fresh tender may be floated to meet the requirement of material .

Situation : who will get the order.

- ▶ Our DP requirement within 07 days
 - ▶ L-1 with 15 days DP and L-2 with 7 days DP.
 - ▶ L-1 with 10 days DP and L-2 with 7 days DP.
 - ▶ If L-2 fails but supply the material on 12th day, then will you accept the material or reject it ?
- 

Special condition of supply contract

- ▶ Statutory variation clause:
 - ▶ Quantity optional clause :
 - ▶ Price variation clause: price calculated as per predefined PVC formula based on base price and base date. Reference price calculated from IEEMA latest circulars
 - ▶ Purchase preference clause:
 - ▶ Time preference clause:
- 

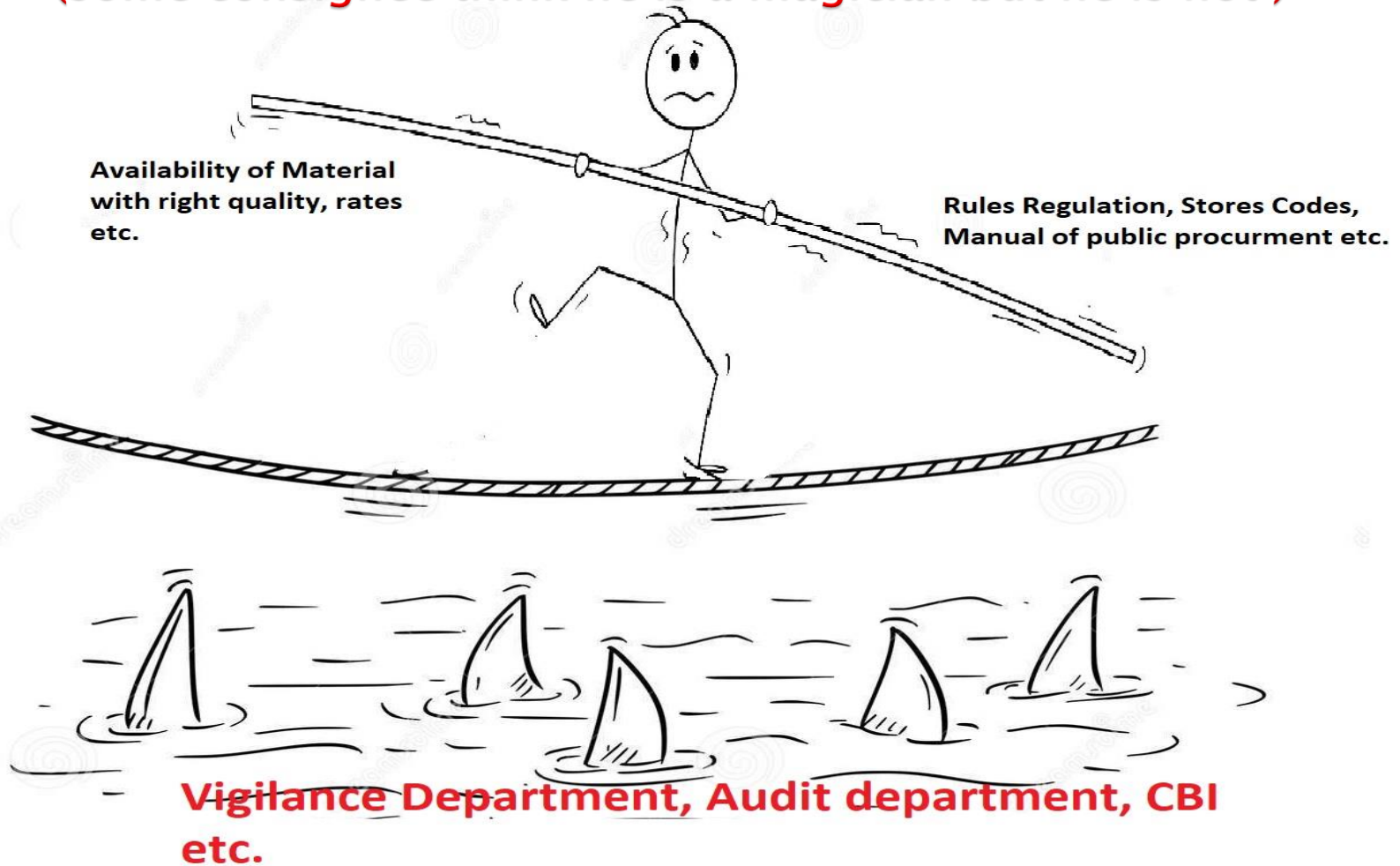
Vigilance angles (beware somebody is looking at you)

- ▶ Favoring particular firm/make/brand while preparing the demand (incomplete or vague description or favoring condition)
- ▶ Splitting of quantity to bring case within your sanctioned power.
- ▶ Purchasing stock items as a non-stock item with slight modification.
- ▶ Wrong citing of Model SOP to avoid the finance concurrence or higher authority.
- ▶ PAC certification for Non-PAC item



Situation of Procurement officer

(some consignee think he is a magician but he is not)



Case Studies:

1. Procurement of Computers.
2. procurement of UPSs.

Thank
You

