



RAILWAY SERVANTS (PASS) RULES, 1986 (1993 EDITION)

Short Title, Commencement and Application

- **Apply to all railway servants except :-**
 - **Act Apprentices**
 - **casual labours on daily wages**
 - **Those excluded by a general or special order.**



Definíções

• **Dependent Relative'**

- when father is not alive, means

- ❖ **Mother including a divorced mother;**
- ❖ **Unmarried or widowed sister;**
- ❖ **Brother/step-brother under twenty one years of age provided he resides with and is wholly dependent on the railway servant;**
- ❖ **Invalid brother of any age, and**
- ❖ **Brother who has attained the age of twenty one years and is a bonafide student of a recognised educational institution:**
- ❖ **Legally divorced sister**
- ❖ **Widow mother-in-law**
 - ❖ **in case of widows appointed on compassionate grounds, whether her father is alive or not.**



‘Adopted Child’

- means a child for whom there is satisfactory proof of adoption.
- irrespective of the fact whether such adoption is permissible or not under the personal law governing the railway servant concerned.



‘Attendant’

- ❖ **means a person exclusively employed on salary in the personal service of a railway servant.**

'Family' includes

- son or sons who have not attained the age of 21 years and are wholly dependent on the railway servant;
- son or sons of the age of 21 and above who are;
 - bonafide students of any recognized educational institution;
 - engaged in any research work and do not get any scholarship/stipend;
 - working as an articled clerk under the Chartered Accountant;
 - invalid, on appropriate certificate from Railway Doctor;
- unmarried daughters of any age whether earning or not;
- widowed daughters dependent on the railway servant;
- legally divorced daughter who is dependent on the railway servant;
- spouse of a railway servant whether earning or not;



'Pass'

- **means an authority given by the Ministry of Railways or any railway administration to a person, authorizing him to travel by rail gratuitously;**



‘Privilege Ticket Order’

- **an authority issued in favour of a railway servant which may be exchanged for a passenger rail ticket on payment of one third of the normal fare;**



Recognized Educational Institution

- **any school, college, university or institution recognized by the Government for imparting education or training in any discipline - general, technical, professional or military.**

Kinds of Passes :

- ✓ **duty pass;**
 - ✓ **metal pass, a card pass or a cheque pass**
- ✓ **privilege pass including passes while on deputation;**
- ✓ **school pass;**
- ✓ **post-retirement Complimentary pass;**
- ✓ **widow pass**
- ✓ **residential card pass; and**
- ✓ **special pass.**



Duty Pass :

- **for performing journey on duty;**
- **The category of railway servants, the circumstances and the conditions specified in Schedule 1.**



Privilege Pass

- **Issued on request**
- **for self, family, dependent relatives and adopted child,**
- **Governed by Schedule II.**



School Pass

- **Issued to the son or daughter of a railway servant who is a bona-fide student of any recognized educational institution; and**
- **Governed by Schedule III.**



Post-retirement Pass

- **a post-retirement complimentary pass issued to a railway servant after retirement or after he ceases to be a railway servant; and**
- **Governed by Schedule IV.**

Passes to widows of Railway Employees

- **Issued to the widows of railway employees, who were in service on or after 12.3.1987**
 - expired whether after their retirement or during service
 - had opted for the scheme or were automatically governed under the scheme
- **For widows of Railway employees who were in service before 12.3.87**
- **And widows of railway servants who have opted out of the scheme of widow pass**
- **Are eligible for widow pass,**
 - on one time payment of Rs. 250 towards the cost of 2 sets of PTO
 - vide Railway Board's letter No. E(W)95PS5-1/29 dated 24.04.1998 & E(W)98 PS5-1/55 dated 12.03.2001(RBE 52/2001)}
- **Governed by Schedule V.**



Residential Card Pass:

- **Issued to a railway servant for performing rail journey from the place of residence to the place of his work; and**
- **Governed by Schedule VI.**




Special Pass

- **Issued to Railway servants, family members or dependent relatives as the case may be, on -**
 - **medical grounds;**
 - **sports account;**
 - **for attending children camp or scouts camp;**
 - **cultural functions and**
 - **on any other occasion which the Ministry of Railways or a Railway Administration deems fit.**
- **Governed by Schedule VII.**

Loss/ Misuse/ Fraudulent use of Passes & Privilege Ticket Orders.

- Instructions given in Annexure 'B' may be followed for dealing with Loss/ Misuse/ Fraudulent use of Passes and P.T.Os.



Powers of General Managers to Condon irregularities

- GM's are authorized to consider on merits and condone the irregularities in the cases enumerated in Annexure 'C'. These powers shall not be re-delegated to any lower authority.



Income tax/ Monetary value of Passes and Privilege Ticket Orders

- **Monetary value of passes and privilege ticket orders is not subject to income tax.**



Thank you